

Job Title: Maintenance Technician

Department: Maintenance

Shift(s): 2nd & 3rd

FLSA Status: Hourly

Job Summary: Perform maintenance activities to fix/improve/repair items so that they function within their operating specifications. Will execute these activities, notify any new problems observed, and confirm the work is complete.

Essential Duties and Responsibilities:

- Use electrical and/or mechanical skills to resolve breakdown issues with minimal impact to production.
- Carry out regular maintenance, process improvements and project activities to ensure equipment breakdown delay is minimized, and process capability is maximized to achieve production and quality performance targets.
- Complete all planned maintenance activities within the specified time frame of the PM schedule.
- Be proactive in personal development in technical skills and knowledge required for the role and be aware of changes in engineering best practice.
- Ensure that all work, as directed by the supervisor is carried out accurately, to a high standard and within agreed timescales.
- Requires effective decision making with respect to the cost of repairs.
- Strive to find better and more efficient ways of repairing and maintaining machinery.
- Ensure that we follow the requirements of the PACE program.
- Communicate directly with the operations group to develop a team approach to maintaining our assets.
- Use the MVP computerized maintenance management system to navigate and review work orders, checkout parts and supplies, review task records and close tasks when complete.
- Responsible for communicating to supervisor & record in MVP Plant the completed work orders with the relevant information (parts used, time spent, root cause, activities carried out, anything noticed during the work that needs to be followed up).
- Enter work orders for items discovered that need repaired.

These responsibilities and duties are not intended to be all-inclusive. Responsibilities may be added or deleted as necessary.

Education/Experience:

- Technical school and training or equivalent experience.
- Mechanical, electrical & automation knowledge.
- Corrugator or Converting manufacturing processes experience, preferred.
- Service orientation and sense of urgency, will deliver results.
- Minimum 5 years in a position in a corrugated manufacturing environment (Maintenance).
- Good communication skills, able to work in a systematic and organized manner.

Work Environment:

- Regular work near moving mechanical parts.
- Exposure to wet and/or humid conditions and temperature variations
- Noise level is moderate to high.
- Bump caps, ear protection, eye protection, and safety shoes are required.

Physical Demands:

The physical demands described here are representatives of those that must be met by an individual to successfully perform normal job functions:

While performing the duties of this job, an individual is regularly required to stand; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; talk or hear; and taste or smell. An individual frequently is required to stoop, kneel, crouch, or crawl. An individual must regularly lift and/or move up to ten pounds, frequently lift and/or move up to twenty-five pounds, and occasionally lift and/or move up to fifty pounds. Specific vision abilities required by this job include close vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.