

BOONE COUNTY CHAMBER HOME AND BUSINESS EXPO

WITHAM PAVILION, BOONE COUNTY FAIRGROUNDS

APRIL 19, 20 & 21, 2018

SHOW HOURS:

THURSDAY AND FRIDAY - 4-8PM

SATURDAY - 9AM-12PM

CONTRACT

The Boone County Chamber of Commerce hereby agrees to furnish space to _____ with _____ booth(s) for the total fee of \$ _____. This total fee is payable on or before **Friday, March 16th, 2018** and must be enclosed with this contract. **There will be no refunds for cancellations after March 16.** The Boone County Chamber of Commerce further agrees to furnish an overnight watchman beginning Thursday, April 19 through the conclusion of the show but is not, thereby, guaranteeing or assuming any liability to safeguard the Exhibitor's equipment, display or merchandise.

The Exhibitor agrees that the Boone County Chamber of Commerce is **not** responsible for any loss or damage to the Exhibitor's equipment, display or merchandise whether during show hours, and/or during set-up and breakdown of exhibits. The Boone County Chamber of Commerce assumes no responsibility for damage or loss at any time.

The Exhibitor may set up at the Witham Pavilion beginning at 8:00am on Thursday, April 19. **ALL EXHIBITS MUST BE SET UP BY 3:00PM ON THURSDAY, APRIL 19, 2018.** If not set-up by 3:00pm on Thursday, April 19, the Exhibitor will forfeit all monies and all booth space for the entire show.

All Exhibitors agree to the following Terms and Conditions:

1. Exhibitor agrees that s/he will not sublet booth space without written approval and consent of the Boone County Chamber of Commerce.
2. Exhibitor agrees to be responsible for any and all loss or damage to the 4-H building, including but not limited to damage to the building's floor due to the construction, maintenance or movement of displays therein, and further agrees to hold the Chamber of Commerce harmless from any such damage or loss to said 4-H building.
3. A Certificate of Liability Insurance is required with a minimum coverage of \$100,000 to be submitted with your contract.
4. Exhibitor is responsible for cleaning all debris from their booth(s) and moving it to the center aisle at the close of the show each night.
5. Exhibitor agrees to stay within the confines of his/her booth, and in all ways to be considerate of fellow exhibitors.
6. Exhibitor will furnish his/her own tables and display materials.
7. Exhibitor will only solicit inside of his/her exhibit space.
8. Exhibitor will not tear down exhibit until after close of the Home and Business Expo at 12:00pm, Saturday April 21, without written prior consent from the Chamber.

I/We do hereby agree to the above and foregoing form and conditions and acknowledge a receipt of a copy of this agreement.

Exhibitor signature: _____ Date: _____